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## HIGH SCHOOL SELECTION

### SELECTION PROCEDURES

Each year, the online high school selection filing period begins in February at 8:00 am on the first date and closes in March on the last date of the yearly established window at 4:00 pm. **Students may not switch school choices after the application deadline and no applications will be accepted for the non-boundary schools, SDHSA/CCA, after the deadline.** If necessary, a public lottery will be held after the filing period and prior to the enrollment deadline. Students who are selected to attend the non-boundary schools, SDHSA/CCA, are required to register by the **enrollment deadline in March. Students who fail to enroll by the March enrollment deadline will lose their position at SDHSA or CCA.** There will be no exceptions.

### STUDENTS NEW TO THE DISTRICT/LIVING WITHIN SDUHSD BOUNDARIES

All grade 8–11 students living within the SDUHSD boundaries, who are currently enrolled in private schools or will be new to enrolling in the district, must declare which high school they wish to attend in fall of the following year by submitting their high school selection online during the filing period beginning in February at 8:00 am on the first date and closes in March on the last date of the window at 4:00 pm. Students who are moving into the district are only eligible to attend an Academy school if their primary residence is within the district boundaries and they are actually residing in that residence prior to the close of selection at 4:00 pm on the last date of the selection window in March each year.

### CURRENT 8TH GRADE DISTRICT STUDENTS & RANCHO SANTA FE MIDDLE SCHOOL STUDENTS

All students attending district middle schools and Rancho Santa Fe Middle School students entering grade 9 must declare the high school that they wish to attend by submitting their online high school selection during the high school selection filing period. Confirmation will be sent to the parent email address.

### CURRENT 8TH GRADE STUDENTS - OAK CREST & DIEGUEÑO MIDDLE SCHOOLS

La Costa Canyon High School attendance area students (incoming 9th grade students from Oak Crest and Diegueño Middle Schools) may select from one of four choices: La Costa Canyon, Torrey Pines, Canyon Crest Academy, or San Dieguito Academy.

### CURRENT 8TH GRADE STUDENTS -CARMEL VALLEY, EARL WARREN & PACIFIC TRAILS MIDDLE SCHOOLS

Torrey Pines High School attendance area students (incoming 9th grade students from Earl Warren, Carmel Valley, and Pacific Trails Middle Schools) may select from one of four choices: Torrey Pines, La Costa Canyon, Canyon Crest Academy, or San Dieguito Academy.

### INTRA-DISTRICT TRANSFERS

**Middle School** - Online intra-district applications must be completed via the District website, <http://www.sduhsd.net/>, and submitted by 4:00 pm on the last date of the intra-district application window.

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**High School - Students with currently approved intra-districts transfers at LCC/ TP do not need to reapply each year.**

**NEW LCC and TP intra-district transfer applicants after the close of high school selection:** After the close of the high school selection window, students within the district may apply for intra-district transfers between La Costa Canyon and Torrey Pines High Schools. New LCC/TP intra-district transfer applicants must complete an online intra-district transfer application via the District website, <http://www.sduhsd.net/>, by 4:00 pm on the last date of the intra-district application window.

#### **CURRENT 9TH, 10TH & 11TH GRADE STUDENTS ATTENDING SDUHSD SCHOOLS**

**Students currently enrolled in a district high school in grades 9, 10, or 11, who wish to remain at the same high school for the following school year, DO NOT need to participate in the selection process. They will remain enrolled in their current school for the following year.** Only students who wish to change schools must declare the high school that they wish to attend by submitting their high school selection online during the established filing period beginning in February at 8:00 am on the first date and closing in March on the last date of the window at 4:00 pm. **Students who do not participate in the online selection process are not eligible to attend Canyon Crest Academy or San Dieguito High School Academy.**

#### **SUNSET HIGH SCHOOL STUDENTS**

Sunset HS students who wish to return to a school that they **previously** attended may request to do so by scheduling an appointment with the Sunset HS principal. **Sunset HS students who wish to leave Sunset and attend an academy school that is different from the high school they previously attended must participate in the high school selection process beginning in February at 8:00 am on the first date and closing in March on the last date of the established window at 4:00 pm.**

#### **SIBLINGS**

Siblings of 9th-11th grade students currently attending CCA or SDHSA are eligible to attend either CCA or SDHSA **as long as their sibling will be attending that academy in fall of the following year and the eligible sibling participates in the high school selection process.** Siblings of admitted incoming/new students to CCA or SDHSA may attend the same academy only if they have also selected CCA/SDHSA during the high school selection period. All eligible siblings must declare their high school selection online prior to the close of the selection window at 4:00 pm on the last date of the selection window and meet the established enrollment/course selection deadline of the Academy. If the sibling does not select the academy during the online selection window, they cannot attend CCA/SDHSA regardless of sibling status. A CCA sibling has no priority at SDHSA and vice versa.

#### **CURRENT CCA & SDHSA STUDENTS**

Current CCA and SDHSA students may apply to the other Academy, without losing their spot at the Academy that they are currently attending, by selecting the other Academy online in the high school selection window prior to the deadline of 4:00 pm on the last date of the selection window and meeting the enrollment/course selection deadline of the other Academy.

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**STUDENTS NOT RETURNING TO SDUHSD SCHOOLS**

Students who will not return to SDUHSD in fall of the following year must go online and mark “Not Returning – I am going to...” and identify where they will be attending the following year. These students should work with the school site so that records from their current school site are sent to new schools.

**SPECIAL EDUCATION PROGRAMS**

**Decisions regarding Special Education services and placement can only be made by the IEP team during an IEP team meeting, and can only be made by the entire IEP team, which includes parents. Please refer to the IEP team for the most appropriate placement for the student.**

**RE-ENROLLMENT AT ACADEMIES**

Any CCA/SDHSA student who does not attend school at the start of a school year will be disenrolled and will lose their position at the school. At any point in the school year, students who attend and then leave an academy to attend a school or program outside SDUHSD will lose their position at that academy. Any students who are disenrolled in either of these circumstances will have to reapply for the following year as part of the annual SDUHSD high school selection process if they wish to return to the academy.

During the school year, students who attend and disenroll from an academy because they are medically unable to attend any school may return to the same academy that academic year provided that:

1. They have met with the site administration beforehand and provided required medical documentation of the duration of leave and expected return date during that school year. Students are expected to return to school as soon as they are medically able. If students do not return during that school year, they forfeit enrollment at the academy and must go through the annual SDUHSD high school selection process in order to return to the academy.
2. They do not enroll in any other school (other than one as an educational component of a medical or residential treatment facility). If a student enrolls in another school that is not part of a medical institution, the student forfeits enrollment at the academy and must go through the annual SDUHSD high school selection process in order to return to the academy.
3. The student must have their primary residence within the district boundaries and actually reside in that residence upon return.

**CHANGING A HIGH SCHOOL SELECTION**

Students who wish to change their previously submitted online high school selection may only do so while the high school selection window is OPEN and prior to 4 pm on the last day of the selection window in March. Students must contact (760) 753-6491 x. 5533 to request to reset their selection and then must re-submit the requested change via the online high selection process. There will be no changes after the close of the selection process.

## **EQUAL CHANCE/APPLICATION SUBMITTAL**

There is no advantage to submitting early in the high school selection window. All applications submitted on or before 4:00 pm on the last date of the window each year have an equal chance in the lottery for CCA/SDHSA.

## **HIGH SCHOOL SELECTION DEADLINE IS FINAL**

The submitted high school selection is final at 4:00 pm on the last date of the window in March each year. No changes will be permitted after the application deadline at 4:00 pm. No selections for either Academy school may be communicated after the established district deadline. Students applying later than 4 pm on the last selection date in March will need to register/enroll at their boundary high school.

## **LOTTERY**

If necessary after the high school selection window, a lottery will be conducted using a Random Number Generator for Canyon Crest and/or San Dieguito Academies, with results e-mailed to parents.

## **ENROLLMENT/REGISTRATION/COURSE SELECTION DEADLINE**

All students must complete district registration materials and students who are selected to attend CCA or SDHSA are required to complete registration by the enrollment deadline. Students who fail to register at an Academy by the enrollment deadline will lose their position. **NO EXCEPTIONS WILL BE MADE.**